**Family Feedback Form**

We would like to ask you to take your time to provide us feedback on your transition to the service. This information will be used as a tool to improve on our practices.

If you do not wish to provide feedback, please declare so at the bottom of the form.

|  |  |
| --- | --- |
| **Topic** | **Comments:** |
| Did the information pack you received answer the majority of your questions? |  |
| Were educators able to answer any questions you may have had? Were there any questions you felt were not answered? |  |
| How did educators welcome you and your child if you were able to visit the service prior to commencement? |  |
| If I attended the service for a visit:  I was given a tour and shown the daily routines and procedures including the sign in and out kiosk, bookings and cancellation procedures and requirements for the payment of fees.  I found this useful? |  |
| What suggestions would you make to improve the overall orientation process? |  |

Other comments:



I acknowledge and declare I do not wish to provide feedback and satisfied with the service’s processes and practices.

**Parent:**

**Signature:**

**Date:**

**Management Name:**

**Signature:**

**Date:**