

**Vacation Care Program**



**Thursday 10th December 2020**

**Lunch Included**

***Loaded Hot Dogs* \*Cost $3.50**

Lip Syncing Competition

Stop Motion Animation

Puppet Theatre

**Friday 11th December 2020**

**Creative Day**

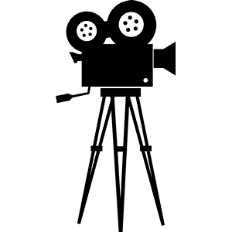
**Lots of different activities to get your creativity flowing.**

*Balloon & Parachute Challenges*

*Crepe Paper Bleed Art*

*Design your own portrait*







**Friday 18th December 2020**

**‘Kris Kringle’**

***Everything Christmas***

Christmas Chatterboxes

Chocolate Dipping Spoons

Magic Reindeer Food

Christmas Ornaments

Letter to Santa

Soap Reindeers

Elf Yo’self

**Thursday 17th December 2020**

**‘Adventure Quest’**

***Come on an adventure***

Treasure Chests

Amulet of Madness

Rob the Dragons Den

Magical Fairy Bugs

Paper Train Dragons

**Wednesday 16th December 2020**

**Tie Dye Bags**

**Incursion**

**\*Cost $13.00**

Shrinkies

Wind Chimes

Groovy Glasses

Optical Illusion Crafts

Flower Face Painting

Rainbow Cake Pops

**Tuesday 15th December 2020**

**Silent Disco**

***Musical Madness Day***

**Incursion**

**\*Cost $16.00**

Muppet Pencil Toppers

Straw Windpipes

Trolls Handprint Craft

CD Dreamcatchers

Musical Shrinkies

Musical Games

**Monday 14th December 2020**

Heaps of activities to ignite your

***‘Need for Speed’***

Relay Races

Kites

Challenges

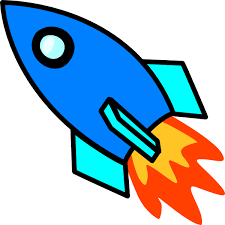
Motorbike Craft

Rubber Band Cars

Minute to Win It

Space Fruit Rockets







**Monday 21st December 2020**

**Woodcraft Cat-a-pong**

**Incursion**

**\*Cost $16.00**

**Build a Cat-a-Pong to launch ping pong balls. *Can you hit the target?***

**Stained Glass Pictures**

**Robot Box Craft**

**Floor is Lava Game**

**Human Chair Football**

**Tuesday 22nd December 2020**

**‘The Arcade’**

***BYO Electronics***

*Only G & PG games. Texting, social media and internet**will not be permitted.*

Planet VS Zombie Grass Heads

Nintendo on the BIG Screen

Fortnite Weapon Making

Mario Hamma Beads

Pac Man Tag

Prodigy Battles

**Wednesday 23rd December 2020**

**‘Futuristic Day’**

***Time Capsules***

***Jet Packs***

***Galaxy Tiles***

***Kinetic Sand***

***Cloud Dough***

***Robot Hands***

***Rocket Launchers***

***Space Dodgeball***

**Thursday 24th December 2020**

**Christmas Fun Day**

**Xmas Lunch Included**

**\*Cost $5.00**

***Loads of Christmas FUN***

Christmas Biscuit Making

Wool Christmas Wreaths

Christmas Tree Garlands

Christmas Pass the Parcel

Christmas Jewellery

Christmas Games

**Friday 25th December 2020**

**CHRISTMAS DAY**

**SERVICE CLOSED**







**Monday 28th December to Friday 1st January 2021** **SERVICE CLOSED**

**Monday 4th January 2021**

**Lego Masters**

***Who will be crowned Lego Master?***

Lego Masks

Lego Toss

Lego Biscuits

Lego Challenge

Lego Bracelets & Keyrings

**Tuesday 5th January 2021**

**Carnival Day**

**Just like going to a carnival. Lots of fun games and activities.**

*Carnival Themed Arvo Tea*

*Balloon Wall Pop Dart Game*

*Clown Paper Craft*

*Carnival Games*

*Arm Painting*

**Friday 8th January 2021**

**Ice Skating**

**Excursion – Be at the service by 8.** **00am**

**\*Cost $21.00**

***Bring thick socks, shoe size and warm removable clothing***

Cotton Tip Snowflakes

Pretend Snow

Ice Skate Keyrings

Ice Cream in a Bag

**Thursday 7th January 2021**

**Water Fun & Inflatables**

**& Snow Cones**

Incursion

**\*Cost $14.00**

***Lots of fun wet and wild activities to join in with.***

***Bring – Sun safe swimmers, towel, and spare clothes.***

**Wednesday 6th January 2021**

**Surf’s Up**

Hawaiian Leis

Jelly Boat Cups

Penguin Craft

Surf Board Relays

Sand Clay Handprints

Gelli Baff Sea Pools

Beach Photo Frames





**Monday 11th January 2021**

**Guinness Book of Records Day**

***Who will hold the OSH Guinness Record?***

Longest Time of Silence

Longest Finger Knit

Longest Train Track

Longest Skipping Time

Tallest Duplo Creation

**Friday 15th January 2021**

**Fitness & Dance Day**

***Dress in your favourite Gym or Dance gear and get ready to get active.***

Minefield Game

Just Dance

Make your own Dumbbells

Beep Fitness Test

Noodle Game

Fitness Course

**Thursday 14th January 2021**

**10 Pin Bowling**

**Excursion – Be at the service by 8.** **00am**

**\*Cost $20.50**

***Wear socks and know shoe size***

Bubble Gum People

Weaving & slap Bands

Softball Relay

Wii Sports

**Wednesday 13th January 2021**

**A Trip Around Australia**

***Mirragimpah***

***Cultural Workshop***

Incursion

**Lunch Included**

***Sausage Sizzle* \*Cost $15.00**

Thong Toss & Damper

Australian Bingo

Gumnut People

Native Flower Vase

**Tuesday 12th January 2021**

**Sugarland Day**

Candy Body Scrub

Sugar Science Experiments

Oompa Loompa Challenge

Pipe Cleaner Lollypops

Scented Playdough

Wafer Pencils

Candy Loofah





**Monday 25th January 2021**

**STUDENT FREE DAY**

**Party 2021**

**Lunch Included**

***Party Pies, Sausage Rolls, Party Foods***

**\*Cost $4.50**

Party Hats

Party Games

Fireworks Painting

Wishing Hands

**Friday 22nd January 2021**

**Reverse Garbage**

**Eco Art**

**Incursion**

**\*Cost $15.00**

***Planet Earth Day***

Woven Wall Hanging

Recycled Bugs

Bird Feeders

Earth Cookies

Handprint Flowers

Bath Bombs

**Thursday 21st January 2021**

**Disney Day**

Disney Trivia

Forky Craft

Baby Yoda

Toy Story

Mickey Silhouettes

Capture the Lamp

Comic Strip Stories

Rapunzel Hair Clips

**Monday 18th January 2021**

**Movies & Pizza**

**Excursion – Be at the service by 8.** **00am**

**\*Cost $25.00**

**‘The Croods 2’ Rated PG**

**Lunch Included**

Hessian Sewing

Stone Age Animal Craft

Dino Egg Craft

**Tuesday 19th January 2021**

**Welcome to the Jungle**

Jungle Bookmarks

Jumanji Movie

Split Pin Monkeys

Jumanji Quest

Jungle Bingo

Bead Snakes

Hippo Craft

3D Giraffe

**Wednesday 20th January 2021**

**Fantastic Fantasy**

***Join us in a world of Fantasy and Imagination***

Fairy Cakes

Dragon Eggs

Box Castles

Superhero Capes

Dragon Puppets

Fairy Wands & Wings





**OPENING HOURS:**

Albany Hills Outside School Hours Care is open for Vacation Care from:

**Thursday 10th December 2020 to Monday 25th January 2021 from 6:30am – 6pm.**

**Service will be closed from 25th December 2020 to 3rd January 2021.**

**COST:**

**$55.00** per child per day (includes breakfast, morning, and afternoon tea).

Child Care Subsidy (CCS) is available to eligible families but will only be provided to families who have registered with the Family Assistance Office.

***Families with outstanding accounts of more than 14 days will not have vacation care bookings accepted until their account has been paid up to date or a suitable payment plan has been negotiated.***

**Bookings for vacation care will not be processed without all completed and signed legible forms and authorisations. We are unable to hold spots for any days without bookings and forms received.**

**INCURSIONS / EXCURSIONS / LUNCHES:**

Excursion, Incursion & Lunch costs are in addition to daily fees if applicable.

Excursion, Incursion & Lunch costs will be charged to your account and will appear onyour weekly statement.

These costs are noted on the vacation care program and are marked with \*.

Ensure all Excursion Information and Transport Authorisation forms for excursions are completed. Excursion Risk Assessments are available for viewing at the office on request.

Children are not to bring money to excursions.

Children that show inappropriate or unacceptable behaviour at OSHC during term or holidays will be excluded from excursions until such a time that their behaviour improves significantly and consistently during OSHC sessions. Parents/ Caregivers will be notified in writing of the exclusion of their child/ren.

**MEDICATION:**

If your child/ren are required to take any medication whilst at OSHC, you must complete a Medication From (available on our website at [www.albanyhillsoshc.com.au](http://www.albanyhillsoshc.com.au) ). Medication must be supplied in the original dispensed container and must be labeled by the Pharmacist with your child’s name, Doctors name, dosage and time to be given. Medication forms must be completed each day medication is required.

**PERSONAL BELONGINGS:**

Personal belongings **are not permitted** at OSHC. Staff will not take responsibility for items such as toys, sporting equipment, money or electronic games children may be carrying. Please do not bring electronic equipment such as Mobile Phones, iPad’s, or iPods. If you need to contact your child whilst at OSH please do so via the Albany Hills OSHC phone. If your child requires a mobile phone for custody arrangements / change over purposes it **MUST** be checked into the office upon arrival.

All personal belongings must be clearly labelled including clothing, lunch boxes, drink bottles and hats.

**WHAT TO BRING:**

It is important to ensure your child attends with all the necessary requirements for the day to ensure they are not disappointed and are able to participate in all activities.

Please ensure your child/ren:

* **Wear appropriate sun safe clothing**

**(Singlets and short shorts are not permitted).**

* **Enclosed Shoes – No thongs or open toed shoes including Crocs.**
* **Wide Brimmed Hats everyday of attendance.**

***(Children without appropriate clothing will be required to remain in the room until appropriate clothing is provided by guardian)***

* Please pack adequate lunch that includes fresh nutritious food that will sustain energy throughout the day.
* Breakfast is provided before 7:45am. Fruit is available after 7.45am.
* Morning tea is provided between 9am and 9.30am.
* Afternoon tea is provided between 2:30pm and 3:30pm.
* Where indicated on the program lunch will be provided.

**BOOKINGS / CANCELLATIONS:**

To ensure you secure a place for vacation care, please return a copy of the Vacation Care booking form along with any relevant permission forms to the Albany Hills OSHC Office or alternatively you can email the forms to [oshc@albanyhillspandc.org.au](mailto:oshc@albanyhillspandc.org.au) Excursion days have limited spaces and do book out. Alternative care options are not available at the service on these days.

**CANCELLATION DATE REQUIREMENTS:**

***Booked care Monday*** *Cancel by previous Monday 6pm*

***Booked Care Tuesday*** *Cancel by previous Tuesday 6pm*

***Booked Care Wednesday*** *Cancel by previous Wednesday 6pm*

***Booked Care Thursday*** *Cancel by previous Thursday 6pm*

***Booked Care Friday*** *Cancel by previous Friday 6pm*

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**Authority and Acknowledgement**

I,

give permission for my child/children to attend the Albany Hills Vacation Care Program and participate in all activities conducted for the duration of the program. I understand that the children may be transported using hired vehicles from Thompson’s Bus Services, which may at times not be fitted with seat belts, to and from excursions.

I am aware that at times both G & PG rated movies and / or Xbox games that are deemed appropriate to be viewed or played, may be screened, or used. I give authorisation for my child to participate if they choose to do so. I am also aware that other activities will be conducted during this time to accommodate children’s choice.

I understand that my vacation care bookings will not be accepted if my account is more than 14 days overdue or a suitable payment plan has not been negotiated with management.

I understand that if my child shows inappropriate or unacceptable behaviour at OSHC during term or holiday care they will be excluded from excursions and possibly the vacation care program and outside school hours service.

In the event of an accident or illness, I authorise staff to seek medical attention and administer first aid, if required. I agree to pay all associated costs for medical treatment and to pay all program costs as indicated above.

Signature:

Date:

**Cancellation Policy**

All cancellations for days both at the centre and excursions must be received in writing by email or in the ‘Bookings and Cancellation’ folder at the service by close of business 7 days in advance. Due to the costs involved with planning and the booking Incursions, Excursions and Activities (including the purchase of equipment, staff, bus reservations and deposits) full fees, including any additional costs for the day will be charged if cancellations are not received within the correct time frame.

**CANCELLATION DATE REQUIREMENTS:**

***Booked care Monday*** *Cancel by previous Monday 6pm*

***Booked Care Tuesday*** *Cancel by previous Tuesday 6pm*

***Booked Care Wednesday***  *Cancel by previous Wednesday 6pm*

***Booked Care Thursday*** *Cancel by previous Thursday 6pm*

***Booked Care Friday*** *Cancel by previous Friday 6pm*

Sickness will not be considered to waiver the fees unless a medical certificate is provided.

Please read and understand this policy carefully.

I,        
have read and agree to pay all fees incurred due to the above policy of cancellation requirements.

Signature:

Date:

|  |  |
| --- | --- |
| **DECEMBER 2020 – JANUARY 2021 VACATION CARE BOOKING FORM** | |
| **Child #1:** | **Parent/Guardian Name:** |
| **Child #2:** | **Work Telephone:** |
| **Child #3:** | **Mobile Telephone:** |
| **Address:** | **Email:** |

* **Please tick which days you wish to book**
* **Days marked with an \* indicate additional costs on top of the daily fee of $55.00**

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| --- | --- | --- | --- | --- |
|  |  |  | ***Thursday 10.12.20***    ***Lights, Camera, Action***  ***Lunch Included \*Cost $3.50*** | ***Friday 11.12.20***    ***Creative Day*** |
| ***Monday 14.12.20***    ***Need for Speed*** | ***Tuesday 15.12.20***    ***Silent Disco***  ***Incursion \*Cost $16.00*** | ***Wednesday 16.12.20***    ***Tie Dye Bags***  ***Incursion \*Cost $13.00*** | ***Thursday 17.12.20***    ***Adventure Quest*** | ***Friday 18.12.20***    ***Kris Kringle*** |
| ***Monday 21.12.20***    ***Woodcraft Cat-a-pong***  ***Incursion \*Cost $16.00*** | ***Tuesday 22.12.20***    ***The Arcade*** | ***Wednesday 23.12.20***    ***Futuristic Day*** | ***Thursday 24.12.20***    ***Christmas Fun Day***  ***Lunch Included \*Cost $5.00*** | ***Friday 25.12.20***  ***CLOSED***  ***Christmas Day*** |
| ***Monday 28.12.20***  ***CLOSED*** | ***Tuesday 29.12.20***  ***CLOSED*** | ***Wednesday 30.12.20***  ***CLOSED*** | ***Thursday 31.12.20***  ***CLOSED*** | ***Friday 1.01.2021***  ***CLOSED*** |
| ***Monday 4.01.21***    ***Lego Masters*** | ***Tuesday 5.01.21***    ***Carnival Day*** | ***Wednesday 6.01.21***    ***Surfs Up*** | ***Thursday 7.01.21***    ***Water Fun & Inflatable Day***  ***Incursion \*Cost $14.00*** | ***Friday 8.01.21***    ***Ice Capades / Ice Skating***  ***Excursion \*Cost $21.00*** |
| ***Monday 11.01.21***    ***Guinness Book Records*** | ***Tuesday 12.01.21***    ***Sugarland Day*** | ***Wednesday 13.01.21***    ***Mirragimpah Cultural Day***  ***Incursion \*Cost $15.00***  ***Lunch Included*** | ***Thursday 14.01.21***    ***10 Pin Bowling***  ***Excursion \*Cost $20.50*** | ***Friday 15.01.21***    ***Fitness and Dance Day*** |
| ***Monday 18.01.21***    ***Movies & Pizza***  ***Excursion \*Cost $25.00***  ***Lunch Included*** | ***Tuesday 19.01.21***    ***Welcome to the Jungle*** | ***Wednesday 20.01.21***    ***Fantastic Fantasy Day*** | ***Thursday 21.01.21***    ***Disney Day*** | ***Friday 22.01.21***    ***Planet Earth Day***  ***Incursion \*Cost $15.00*** |
| ***Monday 25.01.21***    ***Party 2021***  ***Lunch Included \*Cost $4.50*** |

**Excursion Information & Transport Authorisation**

|  |  |  |  |
| --- | --- | --- | --- |
| **Excursion:** | **Ice Skating** | **Date:** | **8.01.2021** |
| **Activities Undertaken:** | Social experience with friends | **Destination Address** | **Iceworld Olympic Rink**  **2304 Sandgate Road, Boondall** |
| **Means of Transport:** | Bus Company: Thompson Bus Services  267 Youngs Crossing Rd, Joyner  Phone: 3882 1200 | **Seatbelts:** | Yes |
| **Departure Time:** | 9.40am | **Return time:** | 1.30pm |
| **Estimated Travel Time/ Route:** | 40 minutes travel time  via most direct route | **Ratio’s:** | Educators: Approximately 10-11  Educator to child ratio: 1:8  Estimated Children: 70 |
| **What to bring:** | Water bottle, SOCKS, warm removable clothing, sun safe clothing, hat, closed in shoes. | **Cost:** | $55.00 fee + $21.00  Total Daily Cost: $76.00 |
| **Entering & Exiting Premises Process:** | **Exiting the Service:**   1. Responsible Person to count / mark attendance at Service 2. Group Leaders to count / attendance and confirm with Responsible Person 3. Counts continue during embarking   **Entering the Destination:**   1. Responsible Person to count / mark attendance at Destination 2. Group Leaders to count / attendance after disembarking and confirm with Responsible Person 3. Continual spontaneous counts to continue throughout excursion   **Exiting the Destination:**   1. Responsible Person to count / mark attendance at Destination 2. Group Leaders to count / attendance before embarking and confirm with Responsible Person 3. Further checks to continue after embarking on transport   **Entering the Service:**   1. Group Leaders to count / attendance once disembarked 2. Responsible Person to count / mark attendance at Service and confirm with Group Leaders all children are accounted for | | |
| **Embarking & Disembarking Procedure:** | **Embarking:**   1. Group leaders to count / mark attendance before embarking on bus 2. Staff member allocated to count all children embarking on bus 3. Responsible Person to count / mark attendance of all children once seated on the bus 4. Staff member to confirm count with Responsible Person before embarking   **Disembarking:**   1. Group leaders to coordinate children in group and count while disembarking 2. Responsible Person to count / mark attendance of all children once disembarked 3. Staff members to confirm count with Responsible Person before continuing | | |

**Please complete the attached Excursion & Transport Authorisation slip below and detach then return with the Vacation Care Booking Form.**

**Excursion & Transport Authorisation**

I understand that excursion procedure will be in accordance with Education & Care Services National Regulations 2011, Regulation 102. I understand that the names and numbers of accompanying adults, staff and children will be available on the day of the excursion. I understand that there is a complete venue and excursion risk assessment available to view. I understand the service has a written Policy & Procedure in relation to the conduction of excursions and transport also available to view.

|  |  |  |  |
| --- | --- | --- | --- |
| **I,** | | | |
| **Give permission for my children,** | | | |
| **To the service for authority to transport my child/ren to the excursion at Iceworld Olympic Rink Boondall on 8.01.2021.** | | | |
| **Parent / Guardian**  **Name:** |  | **Parent / Guardian Signature:** |  |

**Excursion Information & Transport Authorisation**

|  |  |  |  |
| --- | --- | --- | --- |
| **Excursion:** | **10 Pin Bowling** | **Date:** | **14.01.2021** |
| **Activities Undertaken:** | Social experience with friends | **Destination Address** | **Aspley 10 Pin Bowling**  **149 Albany Creek Road, Aspley** |
| **Means of Transport:** | Bus Company: Thompson Bus Services  267 Youngs Crossing Rd, Joyner  Phone: 3882 1200 | **Seatbelts:** | Yes |
| **Departure Time:** | 9.00am | **Return time:** | 12.15pm |
| **Estimated Travel Time/ Route:** | 15 minutes travel time  via most direct route | **Ratio’s:** | Educators: Approximately 10-11  Educator to child ratio: 1:8  Estimated Children: 70 |
| **What to bring:** | Water bottle, SOCKS, sun safe clothing, hat, closed in shoes. | **Cost:** | $55.00 fee + $20.50  Total Daily Cost: $75.50 |
| **Entering & Exiting Premises Process:** | **Exiting the Service:**   1. Responsible Person to count / mark attendance at Service 2. Group Leaders to count / attendance and confirm with Responsible Person 3. Counts continue during embarking   **Entering the Destination:**   1. Responsible Person to count / mark attendance at Destination 2. Group Leaders to count / attendance after disembarking and confirm with Responsible Person 3. Continual spontaneous counts to continue throughout excursion   **Exiting the Destination:**   1. Responsible Person to count / mark attendance at Destination 2. Group Leaders to count / attendance before embarking and confirm with Responsible Person 3. Further checks to continue after embarking on transport   **Entering the Service:**   1. Group Leaders to count / attendance once disembarked 2. Responsible Person to count / mark attendance at Service and confirm with Group Leaders all children are accounted for | | |
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**Please complete the attached Excursion & Transport Authorisation slip below and detach then return with the Vacation Care Booking Form.**

**Excursion & Transport Authorisation**

I understand that excursion procedure will be in accordance with Education & Care Services National Regulations 2011, Regulation 102. I understand that the names and numbers of accompanying adults, staff and children will be available on the day of the excursion. I understand that there is a complete venue and excursion risk assessment available to view. I understand the service has a written Policy & Procedure in relation to the conduction of excursions and transport also available to view.

|  |  |  |  |
| --- | --- | --- | --- |
| **I,** | | | |
| **Give permission for my children,** | | | |
| **To the service for authority to transport my child/ren to the excursion to Aspley 10 Pin Bowling on 14.01.2021.** | | | |
| **Parent / Guardian**  **Name:** |  | **Parent / Guardian Signature:** |  |

**Excursion Information & Transport Authorisation**

|  |  |  |  |
| --- | --- | --- | --- |
| **Excursion:** | **Movies** | **Date:** | **18.01.2021** |
| **Activities Undertaken:** | Social experience with friends | **Destination Address** | **Hoyts Stafford City**  **400 Stafford Road, Stafford** |
| **Means of Transport:** | Bus Company: Thompson Bus Services  267 Youngs Crossing Rd, Joyner  Phone: 3882 1200 | **Seatbelts:** | Yes |
| **Departure Time:** | 9.00am | **Return time:** | 11.30am |
| **Estimated Travel Time/ Route:** | 20 minutes travel time  via most direct route | **Ratio’s:** | Educators: Approximately 10-11  Educator to child ratio: 1:8  Estimated Children: 70 |
| **What to bring:** | Water bottle, sun safe clothing, hat, closed in shoes. | **Cost:** | $55.00 fee + $25.00  Total Daily Cost: $80.00 |
| **Entering & Exiting Premises Process:** | **Exiting the Service:**   1. Responsible Person to count / mark attendance at Service 2. Group Leaders to count / attendance and confirm with Responsible Person 3. Counts continue during embarking   **Entering the Destination:**   1. Responsible Person to count / mark attendance at Destination 2. Group Leaders to count / attendance after disembarking and confirm with Responsible Person 3. Continual spontaneous counts to continue throughout excursion   **Exiting the Destination:**   1. Responsible Person to count / mark attendance at Destination 2. Group Leaders to count / attendance before embarking and confirm with Responsible Person 3. Further checks to continue after embarking on transport   **Entering the Service:**   1. Group Leaders to count / attendance once disembarked 2. Responsible Person to count / mark attendance at Service and confirm with Group Leaders all children are accounted for | | |
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**Please complete the attached Excursion & Transport Authorisation slip below and detach then return with the Vacation Care Booking Form.**

**Excursion & Transport Authorisation**

I understand that excursion procedure will be in accordance with Education & Care Services National Regulations 2011, Regulation 102. I understand that the names and numbers of accompanying adults, staff and children will be available on the day of the excursion. I understand that there is a complete venue and excursion risk assessment available to view. I understand the service has a written Policy & Procedure in relation to the conduction of excursions and transport also available to view.

|  |  |  |  |
| --- | --- | --- | --- |
| **I,** | | | |
| **Give permission for my children,** | | | |
| **To the service for authority to transport my child/ren to the excursion to Hoyts Cinema’s Stafford on 18.01.2021.** | | | |
| **Parent / Guardian**  **Name:** |  | **Parent / Guardian Signature:** |  |