

VACATION CARE PROGRAM

MONDAY 28.06.21

‘Bond 007’ Day

Are you as good a spy as James Bond 007 and able to solve the clues and OSH.

*I-Spy Word Search*

*Spy ID cards*

*Spy Gadgets*

*Wanted Pictures*

*Spy Kits*

*Riddle Solving*

*Nerf spinning targets*

THURSDAY 1.07.21

**Incursion**

**Medieval Feast - Lunch Included**

**\*Cost $12.50**

**‘Medieval Times’**

**Interactive Show**

Join in on this interactive show – become a Knight, learn about medicines, play a role in medieval court, try a swords, Shield or Helm.

\*Pool Noodle Jousting

\* Chalice Decorating

\* Dragon Eggs

WEDNESDAY 30.06.21

**AUSSIE ZOO**

**Excursion – Be at the service by 7.45am**

**\*Cost $33.00**

**Come and join us and explore the zoo. See some of our famous Aussie wildlife and some not so familiar ones too.**

FRIDAY 2.07.21

**Goosebumps Day**

**A day themed around some of the famous Goosebumps stories and their monsters.**

***DIY Goosebumps book***

***Spooky Sensory Slime***

***Monster vs Human Dodgeball***

***Monster Plate Craft***

***Flying Ghost Cup Craft***

TUESDAY 29.06.21

Winter Wonderland Day

**It is snowing and very cold at OSH. Join us for our winter wonderland fun.**

Snow Globes

Paper Snowflakes

Egg Carton Snowmen

Beaded Snowflakes

Winter WII Sports

Pool Noodle Ice Hockey

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THURSDAY 8.07.21

**Team Spirit Day**

*Have you got the Team Spirit to come out on top and win the team challenges?*

Team Building Games

Group Engineering Challenges

Team Sports

Group Trivia

Finger Knitting Challenge

Escape Room

Team Flags

TUESDAY 6.07.21

Pumped Sports

*Obstacle Course*

**Incursion**

**Sushi - Lunch Included**

**\*Cost $16.50**

Ninja Kids Day

Challenge yourself on the inflatable Ninja Obstacle course. Then join friends

in lots of other

fun Ninja themed

activities.

MONDAY 5.07.21

**Outback Australia Day**

**Sausage Sizzle - Lunch Included**

**\*Cost $3.00**

Challenge yourself with some traditional Aussie past times:

*Damper Making*

*Clay Aussie Animals*

*Gold Fossicking*

*Make a Cork Hat*

*Leaf & Wattle Necklace*

WEDNESDAY 7.07.21

**This day**

**will be**

**MESSY!**

***Please do not wear clothes that you do not want to get messy.***

*Neon Tissue Paper Art*

*Shaving Cream Craft*

*Clay Plate Making*

*Marble Painting*

*Pasta Necklaces*

*Icing Biscuits*

*Henna Tattoos*

FRIDAY 9.07.21

**Movies & Pizza**

**Excursion – Be at the service by 8.** **00am**

**Cranston Academy**

***Monster Zone***

**Rated PG**

**PIZZA - Lunch Included**

**\*Cost $25.50**

***Back at OSH Activities:***

***Mug Decorating***

***Pom Pom Knitting***

***DIY Scrunchies***

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**OPENING HOURS:**

Albany Hills Outside School Hours Care is open for Vacation Care from:

**Monday 28th June to Friday 9th July 2021 from 6:30am – 6pm.**

**COST:**

**$55.00** per child per day (includes breakfast, morning, and afternoon tea).

Child Care Subsidy (CCS) is available to eligible families but will only be provided to families who have registered with the Family Assistance Office.

***Families with outstanding accounts of more than 14 days will not have vacation care bookings accepted until their account has been paid up to date or a suitable payment plan has been negotiated.***

**Bookings for vacation care will not be processed without all completed and signed legible forms and permissions slips. We are unable to hold spots for any days without bookings and forms received.**

**INCURSIONS / EXCURSIONS / LUNCHES:**

Excursion, Incursion & Lunch costs are in addition to daily fees if applicable.

Excursion, Incursion & Lunch costs will be charged to your account and will appear onyour weekly statement.

These costs are noted on the vacation care program and are marked with \*.

Please ensure all appropriate permission forms are completed for excursions.

**Alternate care is NOT offered at OSH on excursion days.**

Children are not allowed to make purchases - no money to be brought on excursions.

Children who show inappropriate or unacceptable behaviour at OSHC will be excluded from excursions until such a time that their behaviour improves significantly and consistently during OSHC sessions. Parents/ Caregivers will be notified in writing of the exclusion of their child/ren.

**MEDICATION:**

If your child/ren are required to take any medication whilst at OSHC, you must complete a Medication From (available as an attachment to email or from the OSHC Office). Medication must be supplied in the dispensed container and must be labeled by the Doctor / Pharmacist with your child’s name and the dosage to be given. Medication forms must be completed each day medication is required.

**PERSONAL BELONGINGS:**

Personal belongings **are not permitted** at OSHC. Staff cannot take responsibility for items such as toys, sporting equipment, money or electronic games children may be carrying. Please do not bring electronic equipment such as Mobile Phones, iPads, or iPods. If you need to contact your child whilst at OSH please do so via the Albany Hills OSHC phone. If your child requires a mobile phone for custody arrangements / change over purposes it **MUST** be checked into the office upon arrival.

All personal belongings must be clearly labelled including clothing, lunch boxes, drink bottles and hats.

**WHAT TO BRING:**

It is important to ensure your child attends with all the necessary requirements for the day to ensure they are not disappointed and are able to participate in all activities.

Please ensure your children:

* **Wear appropriate sun safe clothing (Singlets and short shorts are not permitted).**
* **Enclosed Shoes – No thongs or open toed shoes including Crocs.**
* **Wide Brimmed Hats everyday of attendance.**

***(Children without appropriate clothing will be required to remain in the room until appropriate clothing is provided by guardian)***

* Please pack adequate lunch that includes fresh nutritious food that will sustain energy throughout the day.
* Breakfast is provided before 7:45am. Fruit is available after 7.45am.
* Morning tea is provided between 9am and 9.30am.
* Afternoon tea is provided between 2:30pm and 3:30pm.
* Where indicated on the program lunch will be provided.

**BOOKINGS / CANCELLATIONS:**

To ensure you secure a place for vacation care, please return a copy of the Vacation Care booking form along with any relevant permission forms to the Albany Hills OSHC Office or alternatively you can email the forms to [oshc@albanyhillspandc.org.au](mailto:oshc@albanyhillspandc.org.au) Excursion days have limited spaces and do book out. Alternative care options are not available at the service on these days.

**CANCELLATION DATE REQUIREMENTS:**

***Booked care Monday*** *– Cancel by previous Monday 6pm*

***Booked Care Tuesday*** *– Cancel by previous Tuesday 6pm*

***Booked Care Wednesday*** *– Cancel by previous Wednesday 6pm*

***Booked Care Thursday*** *– Cancel by previous Thursday 6pm*

***Booked Care Friday*** *– Cancel by previous Friday 6pm*

**Authority & Acknowledgement**

I,

give permission for my child/children to attend the Albany Hills Vacation Care Program and participate in all activities conducted for the duration of the program. I understand that the children may be transported using hired vehicles from Thompson’s Bus Services, which may at times not be fitted with seat belts, to and from excursions.

I am aware that at times both G & PG rated movies and / or Xbox games that are deemed appropriate to be viewed or played, may be screened, or used. I give authorization for my child to participate if they choose to do so. I am also aware that other activities will be conducted during this time to accommodate children’s choice.

I understand that my vacation care bookings will not be accepted if my account is more than 14 days overdue or a suitable payment plan has not been negotiated with management.

I understand that if my child shows inappropriate or unacceptable behaviour at OSHC they will be excluded from excursions and possibly the vacation care program and outside school hours service.

In the event of an accident or illness, I authorize staff to seek medical attention and administer first aid, if required. I agree to pay all associated costs for medical treatment and to pay all program costs as indicated above.

Signature:

Date:

**Cancellation Policy**

All cancellations for days both at the centre and excursions must be received by close of business 7 days in advance. Due to the costs involved with planning and booking Incursions, Excursions and Activities (including the purchase of equipment, staff, bus reservation and deposits) full fees, including any additional costs for the day will be charged if cancellations are not received within the correct time frame.

**CANCELLATION DATE REQUIREMENTS:**

***Booked care Monday*** *– Cancel by previous Monday 6pm*

***Booked Care Tuesday*** *– Cancel by previous Tuesday 6pm*

***Booked Care Wednesday*** *– Cancel by previous Wednesday 6pm*

***Booked Care Thursday*** *– Cancel by previous Thursday 6pm*

***Booked Care Friday*** *– Cancel by previous Friday 6pm*

Sickness will not be considered to waiver the fees unless a medical certificate is provided.

Please read and understand this policy carefully.

I,        
have read and agree to pay all fees incurred due to the above policy of cancellation requirements.

Signature:

Date:

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| **June / July 2021 VACATION CARE BOOKING FORM** | |
| **Child #1:** | **Parent/Guardian Name:** |
| **Child #2:** | **Work Telephone:** |
| **Child #3:** | **Mobile Telephone:** |
| **Address:** | **Email:** |

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| **Monday 28.06.21**    **Bond 007 Day** | **Tuesday 29.06.21**    **Winter Wonderland Day** | **Wednesday 30.06.21**    **Australia Zoo**  **Excursion**  **\*Cost $33.00** | **Thursday 1.07.21**    **Medieval Times**  **Incursion**  **Lunch Included**  **\*Cost $12.50** | **Friday 2.07.21**    **Goosebumps Day** |
| **Monday 5.07.21**    **Outback Australia Day**  **Lunch Included**  **\*Cost $3.00** | **Tuesday 6.07.21**    **Pumped Sports Obstacle Course**  **Incursion**  **Lunch Included**  **\*Cost $16.50** | **Wednesday 7.07.21**    **Messy Craft Day** | **Thursday 8.07.21**    **Team Spirit Day** | **Friday 9.07.21**    **Movies & Pizza Lunch**  **Excursion**  **Lunch Included**  **\*Cost $25.50** |

* **Please tick which days you wish to book.**
* **Days marked with an \* indicate additional costs on top of the daily fee of $55.00**

**Excursion Information & Transport Authorisation**

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| **Excursion:** | **Australia Zoo** | **Date:** | **30.06.2021** |
| **Activities Undertaken:** | Social experience with friends. Viewing of animals and habitats. Watching a crocodile show. | **Destination Address** | 1638 Steve Irwin Way  Beerwah 4519 |
| **Means of Transport:** | Bus Company: Thompson Bus Services  267 Youngs Crossing Rd, Joyner  Phone: 3882 1200 | **Seatbelts:** | Yes |
| **Departure Time:** | 8:40 AM | **Return time:** | 3.30 PM |
| **Estimated Travel Time/ Route:** | Approximately 1 hour  via most direct route | **Ratio’s:** | Educators: Approximately 10-11  Educator to child ratio: 1:8  Estimated Children: 70 |
| **What to bring:** | Water bottle, Lunch, Backpack, Sun Safe Clothing, Hat, Closed in Shoes. | **Cost:** | $55.00 fee + $33.00 excursion  = $88.00 cost *(Before CCS Rebate)* |
| **Entering & Exiting Premises Process:** | **Exiting the Service:**   1. Responsible Person to count / mark attendance at Service 2. Group Leaders to count / attendance and confirm with Responsible Person 3. Counts continue during embarking   **Entering the Destination:**   1. Responsible Person to count / mark attendance at Destination 2. Group Leaders to count / attendance after disembarking and confirm with Responsible Person 3. Continual spontaneous counts to continue throughout excursion   **Exiting the Destination:**   1. Responsible Person to count / mark attendance at Destination 2. Group Leaders to count / attendance before embarking and confirm with Responsible Person 3. Further checks to continue after embarking on transport   **Entering the Service:**   1. Group Leaders to count / attendance once disembarked 2. Responsible Person to count / mark attendance at Service and confirm with Group Leaders all children are accounted for | | |
| **Embarking & Disembarking Procedure:** | **Embarking:**   1. Group leaders to count / mark attendance before embarking on bus 2. Staff member allocated to count all children embarking on bus 3. Responsible Person to count / mark attendance of all children once seated on the bus 4. Staff member to confirm count with Responsible Person before embarking   **Disembarking:**   1. Group leaders to coordinate children in group and count while disembarking 2. Responsible Person to count / mark attendance of all children once disembarked 3. Staff members to confirm count with Responsible Person before continuing | | |

**Please complete the attached Excursion & Transport Authoirsation slip below and detach then return with the Vacation Care Booking Form.**

**Excursion & Transport Authorisation**

I understand that excursion procedure will be in accordance with Education & Care Services National Regulations 2011, Regulation 102. I understand that the names and numbers of accompanying adults, staff and children will be available on the day of the excursion. I understand that there is a complete venue and excursion risk assessment available to view. I understand the service has a written Policy & Procedure in relation to the conduction of excursions and transport also available to view.

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| **I,** | | | |
| **Give permission for my children,** | | | |
| **To the service for authority to transport my child/ren to the excursion Australia Zoo on Wednesday 30th June 2021.** | | | |
| **Parent / Guardian**  **Name:** |  | **Parent / Guardian Signature:** |  |

**Excursion Information & Transport Authorisation**

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| **Excursion:** | **Hoyts Movies** | **Date:** | **9.07.2021** |
| **Activities Undertaken:** | Social experience with friends | **Destination Address** | Hoyts Stafford City  400 Stafford Road, Stafford |
| **Means of Transport:** | Bus Company: Thompson Bus Services  267 Youngs Crossing Rd, Joyner  Phone: 3882 1200 | **Seatbelts:** | Yes |
| **Departure Time:** | 9:20 AM | **Return time:** | 12 PM |
| **Estimated Travel Time/ Route:** | Approximately 20 minutes  via most direct route | **Ratio’s:** | Educators: Approximately 10-11  Educator to child ratio: 1:8  Estimated Children: 70 |
| **What to bring:** | Water bottle, sun safe clothing, hat, closed in shoes. | **Cost:** | $55.00 fee + $25.50 excursion  = $80.50 cost *(Before CCS Rebate)* |
| **Entering & Exiting Premises Process:** | **Exiting the Service:**   1. Responsible Person to count / mark attendance at Service 2. Group Leaders to count / attendance and confirm with Responsible Person 3. Counts continue during embarking   **Entering the Destination:**   1. Responsible Person to count / mark attendance at Destination 2. Group Leaders to count / attendance after disembarking and confirm with Responsible Person 3. Continual spontaneous counts to continue throughout excursion   **Exiting the Destination:**   1. Responsible Person to count / mark attendance at Destination 2. Group Leaders to count / attendance before embarking and confirm with Responsible Person 3. Further checks to continue after embarking on transport   **Entering the Service:**   1. Group Leaders to count / attendance once disembarked 2. Responsible Person to count / mark attendance at Service and confirm with Group Leaders all children are accounted for | | |
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**Please complete the attached Excursion & Transport Authoirsation slip below and detach then return with the Vacation Care Booking Form.**

**Excursion & Transport Authorisation**

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| **I,** | | | |
| **Give permission for my children,** | | | |
| **To the service for authority to transport my child/ren to the excursion to Hoyts Movies on Friday 9th July 2021.** | | | |
| **Parent / Guardian**  **Name:** |  | **Parent / Guardian Signature:** |  |